



Board of Trustees Meeting Agenda
January 23, 2023 - 4:30pm
Location: Hybrid 11 Resnik Rd. Plymouth & Zoom Virtual

1. Call to Order/Attendance: The meeting was called to order at 4:32pm. Board members Josh Charpentier, Rachel Babock, Derek Paiva, Anre Dowell, and Liza Veto were present; member Mary Burke was absent. Map Academy Assistant Directors Steve Sell and Mike Balaschi were also present for the meeting.
2. Public Comment: No public comment was offered.
3. Consent Agenda
 - a. October 17, 2022 Minutes
 - b. Finance Reports
 - i. FY22 Submitted Audit: Josh shared that the official audit for FY 22 was submitted and accepted by the state deadline.
 - c. Co-directors report: The board discussed the co-directors report. Liza Veto noted the October graduation number, and also the Yass grant the school has received, which will be discussed later in the agenda.

Rachel moved to approve the consent agenda, which was seconded by Josh. All board members voted to approve the motion.

New Business

- d. Discussion: Q2 Tuition Update: Josh did a presentation about the second quarter tuition payments, with payments down statewide compared to what was initially projected. Map is one of the 58 charter schools that saw a reduction in overall tuition payments for the year. The Massachusetts Charter Public School Association (MCPSA) analyzed all of the information sent out by DESE, yielding three themes: 1) many schools had lower enrollment, which Map did not experience; 2) many schools had changes in demographics, which Map did not experience; and 3) towns spent less above net school spending; this had an impact on Map. Josh noted that the school has reached its projected enrollment each year. Josh showed a slide that noted the decline in tuition between April 2022 to August 2022 to Q2. Josh also noted that average per pupil spending is going up even though tuition is down about \$176K. Josh noted that tuition is only one source of revenue that Map Academy receives; grants (\$920K) and estimated nutritional reimbursement funding (\$78K) also contribute to revenues, with additional grants always on the radar. Rachel stated that MCPSA and the DESE Charter Office think this is a side effect of the Student Opportunity Act (SOA), which leads districts to then spend less over foundation funding. Once the SOA stabilizes, this tuition issue may stabilize as well. Derek asked about potential changes in expenses to offset this; the school leaders said that's not necessary at this time. Derek asked about whether there will be changes for the projected budget for next year; Josh stated that the school will budget more conservatively, however significant changes won't be needed at this time because there will be 25 more students next year. Derek asked about the school's financial reserves; Josh mentioned that the net position is solid, with end of FY 22 at \$2.53 million. Rachel noted that the school's grant funding is quite stable as well. Liza asked about Q3; Josh stated that the biggest variable will be the Town of

Wareham (35 Map students come from Wareham), because the town's above-foundation spending was not reported for Q2. (Plymouth has already reported its spending). Rachel noted that there also haven't been any unexpected expenses to date this year so there is no cause for concern in this area. As is annual tradition, The Co-directors will bring to the March meeting a proposed FY23 budget amendment as well as a proposed FY24 budget.

- e. Discussion & Vote: 2023-2024 school calendar: Rachel reported that the calendar is based on the SY 22-23 with some updates. It preserves six weeks of summer programming (two 3-week studios), six PD days before school starts, an additional five PD days throughout the year, with holidays and breaks remaining the same. School will start the week before Labor Day, and the last day would be the day after Juneteenth if there are no additional weather days. The calendar also includes three graduations per year, which allows the school to have multiple graduations.

Liza provided a motion to approve the SY 2023-2024 calendar; this motion was seconded by Josh. The board voted unanimously to approve the motion.

- f. Discussion: Disaggregated student data: credit completion: Josh presented disaggregated data to the board regarding student credit completion, an important measure of student achievement for Map Academy. One theme Josh noted was that credit earning has been evenly distributed across the student population, e.g., students receiving special education services make up 55% of the students earning credits. This is also seen in the student subgroup data, which aligns strongly with the student demographic information for the school's enrollment. Anre asked about which students are in which studio; north studio includes older students closer to graduation, while east and west studios are more traditional high school age. The board also examined and discussed credit earning by month, noting that holiday time is often difficult for Map Academy students, which could have contributed to the decline in credit earning in December. There are 24 students who haven't earned a credit yet this year, and Josh noted that these students are also representative of the Map Academy demographics. Of these students, 18 are general education and 6 receive Special Education services; their average age is over 19, and they have 5.4 years of experience in high school to date. Josh highlighted that these students have an average of 34 touchpoints to support them (some up to 70 touchpoints!) Mike highlighted that all of these students have passed MCAS, so much of the work is to help them engage with both internal school and external community resources in support of their continued learning. The Co-directors also described the policy-level work needed to potentially address the issue of part-time students, meaning students earning credits at a slower rate due to competing life demands. Josh noted that Map's Filemaker dashboard, which has been discussed by the board previously, helps to identify these students and track their progress on an individual student level.
- g. Discussion & Vote: Remaining meeting dates: The board discussed its calendar of meeting dates through January 2024, including specific reasons to meet during specific months (e.g., October 2023 vote on audit). The school leaders will bring a full calendar of proposed SY 23-24 meetings to the board for review and vote once we have more information on OML and whether or not they will be allowed to be virtual in the future.

Liza provided a motion to approve remaining meeting board dates through July 2023; Derek seconded the motion. The board voted unanimously to approve the motion.

4. Old Business

- a. Discussion: Next steps charter renewal process: The Final Summary of Review report has been shared with the school by DESE. The school had the opportunity to review and provide factual corrections before the report was finalized; Liza reviewed and provided corrections on behalf of the board. The Co-directors reviewed with the board the ratings on the assorted review criteria, and Rachel noted that the lack of rating in the compliance category is good because a lack of

rating on that item means that the school is in compliance. BESE will discuss and vote on the school's charter renewal and the school's proposed region amendment at its February 28th meeting. Liza will circulate the livestream link for the meeting for interested board members.

- b. Discussion: Ongoing board development
 - i. Discussion: Codifying new board member onboarding & orientation process: Derek updated the board about the work to date on the new board member onboarding and orientation process. For example, interested candidates would have an initial meeting with Derek or Liza; if the candidate is a good fit, they would then meet with the Co-directors for further discussion. Then the potential candidate would be brought to the board for review, approval, and vote.
 - ii. Training. Some kind of onboarding training that is a combination of information shared by existing members + asynchronous training. The onboarding would include information about Map, information about DESE and charter school governance in Massachusetts, and understanding the responsibilities involved in being a Map board member. We would start with the Education Disruption site. Derek and Liza plan to bring a proposal to the next meeting for the board's discussion and vote.
- c. Discussion: Career pathways infrastructure building – The board decided to move this agenda item to the March meeting in order to allocate more time to it.
- d. Discussion: Yass prize update: The school received \$100K from the Yass Prize and did not move forward into the finalist round. Map Academy has received half of the funding already and anticipates receiving the other \$50K sometime in the Spring of 2023.
- e. Discussion: Enhanced teacher role: The school has sent out a survey to teachers to opt into the enhanced teacher role for SY 23-24. The Co-directors reminded board members that this role was piloted this year in support of Map moving to being a year-round school and needing to confirm staffing for robust summer and evening programs. School leaders have learned from the pilot in SY 22-23 in which teachers were asked to sign up for at least three weeks in the summer and one consistent evening throughout the year. Rachel noted that the school is reaching a lot of unique students through evening studio, especially older students who are coming to evening studio because they are working during the day. Of the initial data from the survey for next year, the school will have sufficient staffing to continue this enhanced role in SY 23-24. During the March meeting, the school leaders will present to the board on the evening program.
5. Discussion: Comments & Announcements: The board did not offer any comments or announcements.
6. Upcoming meeting dates
 - a. Monday, March 20, 2023
 - b. Monday, May 15 2023
7. Adjournment: **Josh moved to adjourn the meeting, which Anre seconded. The board voted unanimously to approve the motion to adjourn.** The meeting was adjourned at 5:35 pm.

Document list:

- September, October, and November Finance Reports
- October 17, 2022 Minutes
- January 23, 2023 Co-directors Report
- FY22 submitted audit and board of trustees letter
- FY23 Q2 Tuition Rate Presentation
- 2023-2024 school calendar
- 2022-2023 credit completion data presentation
- 2023-2024 board meeting schedule (draft)

- Final Map Academy year five summary of review
- Education Board Partners: Steadiness, Balance, Focus: Good Governance After So Much Disruption Presentation

2022-2023 Board Goals

1. Codify a new board member process that contains criteria for prospective members, an onboarding process that includes board member expectations, and training.
2. Participate fully and with high quality in the school's charter renewal, including thought-partnership with the Co-Directors, and active participation in all required board components of the DESE renewal process.
3. At least quarterly during School Year 2022-2023, monitor measures of student success, in the aggregate and broken down by subgroup (e.g., race, gender, special needs, English learner, other subgroups meaningful for Map Academy population), thereby growing the board's understanding of student progress based on data.