



Map Academy Charter School  
Board of Trustees Meeting Agenda  
October 18, 2021 - 4:00pm  
Location: Zoom Virtual

1. Call to Order/Attendance: The meeting was called to order at 4:05 pm, with members Mary Burke, Paul Kitchen, Josh Charpentier, Rachel Babcock, and Liza Veto in attendance. Derek Paiva was also present; see “New Business” below.
2. Public Comment: There was no public comment offered.
3. Consent Agenda: Mary made a motion and Josh seconded the motion to approve the consent agenda. This motion was approved unanimously by the board.
  - a. August 16, 2021 Minutes
  - b. Finance Reports: The stipends line is higher than past months because of a) curriculum work, b) PBLWorks training, and c) other professional development items. Most of the stipends were paid using Student Opportunity Act funds.
4. New Business
  - a. Discussion & Vote: New board member: The board considered Derek Paiva, Executive Director of the Old Colony YMCA Plymouth Branch, as a new member for the Map Academy board. Derek has had a working relationship with school leadership both at Plymouth Public Schools and at Map Academy, including before Map Academy existed as a school. Derek started working in Plymouth in 2013, and the Y has grown significantly in Plymouth over the past several years to include many student, family, and social services. Paul moved and Rachel seconded a motion to submit to the Commissioner of Elementary & Secondary Education Derek as a new Map Academy board member. The board approved this motion unanimously.
  - b. Discussion & Vote: FY21 Audit: Deb Christiansen, Auditor from Livingston & Haynes, and Lauren Turner from AAFCPAs joined the board for this report. Deb reported that everything went well with the audit of Map Academy Charter School and Map Education, Inc. There were only two entries that needed to be updated, one to correct a grant entry (in the school’s favor) and the second to track teachers’ retirement fund contributions from the Commonwealth (which has no impact on the school’s profit lines). Deb’s opinion as auditor is that the financial records are materially correct; the audit yielded no findings in need of correction. The Combined Statement of Net Position portion of the audit captures both regular school profit and loss along with COVID-specific funding provided last year. The auditor agreed that there were no significant differences between this year’s audit and previous years outside of COVID-related assets and expenditures. Liza made a motion and Mary seconded the motion to accept the draft audit. This motion was approved unanimously by the board. Paul will sign the document on behalf of the board.

- c. Discussion: [Co-directors Report](#) (See end of this document for the complete report content.)
  - d. Discussion & Vote: Revised Annual Report: DESE provided feedback on the school's draft annual report. DESE asked the school to change some draft wording to more accurately capture which not-yet-met metrics were due to COVID-19 challenges and delays. They also asked the school to add an expanded table of student demographics to more accurately reflect the diversity and high needs of students at Map. These revisions have been completed. Liza moved to send the finalized version -- including DESE-request revisions -- back to DESE for approval, and Josh seconded the motion. The board approved the motion unanimously.
5. Old Business
- a. Discussion: Board Development: The Co-directors have been in conversation with a local business person about potential interest in joining the board, and welcome additional recommendations from the board about additional potential board member candidates. Derek noted that he worked to grow the board at the Y, in partnership with a board development committee. He volunteered to collaborate with the Co-directors on Map Academy board development.
6. Discussion: Comments & Announcements
7. Upcoming meeting dates
- a. Monday, December 13, 2021: Unless public health conditions prevent it, Rachel and Josh will meet in person at the school; board members are welcome in person or by Zoom, in a hybrid model for the meeting. The agenda will include a mid-year update from the Co-directors on the annual evaluation metrics.
  - b. Monday, February 14, 2022
  - c. Monday, April 11, 2022
  - d. Monday, June 13, 2022
8. Adjournment: Josh moved to adjourn the meeting; this motion was seconded by Paul. The board approved the motion unanimously, and the meeting was adjourned at 5:01pm.

## Co-Directors' Report

- General Operating
  - Chromecasts/TVs: Digital signage and monitors are now displayed in all classrooms in the building. Chromecast allows students to share directly when they're presenting and sharing work with their peers.
  - Line painting: Line painting in the parking lot has created spots for vans and student parking. In addition, the school has negotiated parking from a neighboring organization.
  - Speed bumps install: Three speed bumps were installed to address safety and congestion issues.
  - Roof repairs due to leaks: Roof repairs are actively underway, at the landlord's cost (not Map Academy cost).

- Map Academy COVID-19 update
  - The state mask mandate has been extended until at least 11/1. Masks are the norm at the school.
  - Vaccination rates update: The school's vaccination rate is hovering just under 70% (100% of staff are vaccinated).
  - Liza asked whether Map would host flu vaccination at the school again this year. Rachel is planning to follow up with a staff member who was checking into how to do this. (Last year, Map worked with CVS.)
  - DESE COVID case weekly reporting : The school has had no COVID cases to report since state reporting began again this fall.
  
- Academics/Student Engagement/Enrollment
  - August 25 Graduation: Six students graduated at the end of August.
  - Start of school year 2021-2022: Map Academy is fully enrolled. The school started the year with no wait list.
  - Lottery updates: Map held an additional lottery in August and offered spots to 30 students. Map's next enrollment lottery will be held in November.
  - MCAS updates: MCAS is proceeding according to the normal schedule this year, with retests happening in November. No Map students need to retake ELA, while a small number of students need to retake the Math MCAS. Both retesting situations are similar for Map as in previous years.
  - October 1 SIMS enrollment
  - FLEX Block: There are two FLEX blocks per day: one in the morning and one after lunch. More project-based learning opportunities are being incorporated into these blocks.
  - Anchor: Primary person model in which students meet with their Anchor adult at the start and end of each day to support relationship-building, goal setting and academic progress monitoring.
  - Instructional coaching: All teachers have met with Map Academy's instructional coach. The coach is doing cycles of inquiry with teaching staff.
  - Engagement rundown
  
- Staffing/Professional Development
  - Staff PD 8/23-8/30
  - FileMaker staff PD
  - Implicit Bias & Cultural Responsiveness Training: Cheryl Harris was the facilitator for this training, which was high-quality and well received by staff. The Co-directors are pursuing additional professional development programming facilitated by Harris & Associates.
  - Instructional staff weekly PD
  
- Dissemination/Institutional Advancement/Partnerships/Grants
  - Algonquin Heights Back to School Fair
  - Plymouth County Hub Presentation

- FC310 Competitive Grant Award \$10K McKinney Vento
- Momentum Strategy & Research Convening of National Alternative School Leaders
- SXSWEDU Acceptance: SXSWEDU will be held in March 2022; Map was selected to lead a session at this conference. The school plans to do a live episode of the *Education Disruption* podcast with two Map alumni, focused on how schools can use storytelling to help students own their individual academic journeys. Map will be partnering with Hairpin Communications on this live podcast.
- Barr Foundation Grant Invitation: Map has a potential grant opportunity to support the charter renewal process and planning for scale. The award range will be \$50-\$75K, with an eye to potential continued investment once the school is renewed.
- MA DESE DPR Leadership Advisory
- CoC Youth Committee
- The Learning Accelerator
- Glynnt Festival