

MAP ACADEMY CHARTER SCHOOL

Board Meeting Minutes

October 29, 2018

The meeting of the Map Academy Charter School Board of Trustees convened at 4 PM on October 29, 2018, at Map Academy at 11 Resnik Road, Plymouth, MA and was held in compliance with the open meeting laws. A quorum of members was present. The members present were: Rachel Babcock, Mary Burke, Josh Charpentier, Ed Jacobs, Paul Kitchen, Linda McCann and David Peck.

Edward Jacobs, Board Chairperson, called the meeting to order at 4:10 PM and presided throughout the meeting. Edward Jacobs ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

CONSENT AGENDA:

Ed Jacobs directed attention to the Consent Agenda, which included: September 17, 2018, Minutes; September 2018 Financial Report; Updated Wellness Policy; 2018-2019 Professional Development Plan; Educator Evaluation Plan and asked for any discussion. With no further discussion, Paul Kitchen made a motion that was seconded by Linda McCann to approve the Consent Agenda by **UNANIMOUS** vote.

CO-DIRECTORS REPORT:

- The Co-Directors are working with Hairpin to update the Map Academy website from its current planning year status to reflect that we are now a fully operational school, as well as other minor updates.
- The first SIMS data collection is due to DESE by November 8, 2018. The Co-Directors are working with PowerSchool and our contact at DESE to prepare for this deadline.
- The Co-Directors have submitted applications for Federal Entitlement Grants, including Title I, IIA, and 240
- Students are adjusting well and showing up for school. In the first eight weeks, students have already received 50 competency based credits and many are well on their way to achieving a high school diploma.

STAFFING:

- Presently there are openings for an administrative assistant and one SPED teacher.

OLD BUSINESS:

- The Co-Directors shared the process for National School Lunch Program certification. They are very pleased with Revolution Foods, the company which is providing food service for Map Academy.
- The ribbon cutting ceremony tentatively slated for September 26, 2018 has been postponed with a date to be decided later.

- Board Development: The Board had a brief discussion about recommending individuals to serve on the Map Academy Board of Trustees from recent resignations. This will be a standing item on each agenda until new Directors are appointed.
- The Board discussed the desire to host a legislative breakfast to welcome community stakeholders to visit Map Academy and learn more about our mission.

NEW BUSINESS:

- Discussion & Vote AAF CPA's FY18 Annual Review materials
 - Representation Letter--Agreed Upon Procedures
 - Minutes Rep Letter
 - Management Rep Letter
 - BOT Acceptance

The Co-Directors shared the above materials with the Directors for approval. Paul Kitchen made a motion to endorse the representation and David Peck seconded the motion. The motion passed **unanimous vote**.

- Discussion was held on future Board of Trustee meeting dates. It was agreed that due to difficulty of scheduling during the holiday month, there would be NO December 2018 meeting.

COMMENTS/ANNOUNCEMENTS:

Future meeting dates: November 26, 2018 and January 14, 2019. All meetings begin at 4 PM.

David Peck made a motion to adjourn the meeting. Paul Kitchen seconded the motion. The meeting adjourned at 5:02 PM.

Linda McCann, Secretary/Clerk