

MAP ACADEMY CHARTER SCHOOL

Board Meeting Minutes

October 16, 2017

The meeting of the Map Academy Charter School Board of Trustees convened at 4:30 PM on October 16, 2017, in the Map Academy Office at 5 Main Street, Suite 304, Plymouth, MA and was held in compliance with the open meeting laws. A quorum of members was present. The members present were: Rachel Babcock, Mary Burke, Josh Charpentier, Kim Hunt, David Peck, and Linda McCann. Paul Kitchen attended by phone due to geographic distance as allowed in Open Meeting Laws. Members absent were Ed Jacoubs and Joanne Peterson.

Josh Charpentier, Co-Director, called the meeting to order at 4:40 PM and presided throughout the meeting. Josh Charpentier, ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

APPROVAL OF MINUTES:

Josh Charpentier, Co-Director, directed attention to the Minutes from the September 18, 2017 meeting and asked for any discussion. With no further discussion, a motion was made to approve the September 18, 2017, minutes. The members present at the 9/18 meeting--Rachel Babcock, Mary Burke, Josh Charpentier & Linda McCann--by **UNANIMOUS** vote accepted the September 18, 2017, minutes. Kim Hunt and David Peck **ABSTAIN**.

CO-DIRECTORS REPORT:

- Walton Family Foundation grant monies have been received by Map Academy. In Massachusetts, Map Academy is believed to be the 1st school outside of Boston that received this funding.
- The Map Academy FY18 Charter School Planning grant funding allocation has been received.
- Cushing Mills Consulting has been retained by Map Academy to assist with staff recruitment plan and grant research.
- The Co-Directors visited Bronx Arena High School, which is a high quality, innovative alternative high school they've connected with through work with the Engage New England cohort. Collaborative discussions are ongoing about how to share curriculum and competency based tracking systems.
- Student recruitment: Application and enrollment policy have been approved by the Commissioner. The Co-Directors met with Plymouth Public Schools central administration and also with the Carver Superintendent. The online application for admission is available on the Map Academy website.
- Map Academy will be hosting Open House/Info Sessions beginning in November. Also the Co-Directors will be attending community events to spread the word about Map Academy.

- Facility Update: The Co-Directors and David Peck continue to visit possible Map Academy sites with the ideal facility to be in North Plymouth.
- The Co-Directors continue to work with *Engage New England: Doing high school differently* cohort. The Co-Directors discussed with Kitamba CEO about possible ways to increase access and reduce cost by using next-generation transportation.
- Hosted a team from Barr to discuss progress and ongoing work.
- End of October milestones will include selection of a platform to be used by Map Academy for student information system, a staff recruitment plan and selection of a competency framework.
- The Co-Directors, along with Ed Jacobs, attended *Next Generation Learning Challenge* Learning Excursion in San Diego, California in early October. The event included more than 60 school leaders, teachers, philanthropy partners and other educational stakeholders from across Massachusetts. A variety of schools were visited and attendees were able to observe personalized learning environments.
- Program development: The Co-Directors have spoken with school leaders who use LiFT platform. LiFT has received excellent client reviews. They also participated in demonstrations of different platforms before a final decision is made.
- Discussed the school calendar and daily schedule with DESE.

FINANCE

- Paul Kitchen called into the Board of Trustees meeting at 5:45 PM
- Monthly Finance report for September 2017 was presented
- The Co-Directors have met with John Buckley, AAFCPA, regarding the independent accountant's end of year financial audit review. There were no discrepancies. A motion was made to accept the AAFCPA audit. The motion was seconded. The members by **UNANIMOUS** vote accepted the report.
- We continue to monitor Citizens Bank fees.

OLD BUSINESS:

- Paid Time off Policy/Bereavement Update was discussed.
- Enrollment Policy and Application/Student Recruitment Timeline: The deadline for student applications will be on or around February 15, 2018. If the number of applications received exceeds the number of available seats, a lottery will be held to select the first Map Academy class for September 2018.

Future meeting dates: Monday, December 18, 2017, January 22, 2018, February 26, 2018, March 19, 2018, April 16, 2018, and May 21, 2018. All meetings will begin at 4:30 PM.

Next meeting: Monday, November 20, 2017 @ 4:30 PM.

The meeting adjourned at 5:50 PM.

Linda McCann, Secretary/Clerk