

## MAP ACADEMY CHARTER SCHOOL

### Board Meeting Minutes

September 18, 2017

The meeting of the Map Academy Charter School Board of Trustees convened at 4:30 PM on September 18, 2017, in the Map Academy Office at 5 Main Street, Suite 304, Plymouth, MA and was held in compliance with the open meeting laws. A quorum of members was present. The members present were: Rachel Babcock, Mary Burke, Josh Charpentier, Ed Jacobs, Paul Kitchen, and Linda McCann. Members absent were Kim Hunt, David Peck, and Joanne Peterson.

Ed Jacobs, Board Chairman, called the meeting to order at 4:44 PM and presided throughout the meeting. Ed Jacobs ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

#### APPROVAL OF MINUTES:

Ed Jacobs directed attention to the Minutes from the August 21, 2017 meeting and asked for any discussion. With no further discussion, a motion was made to approve the August 21, 2017, minutes. The members by **UNANIMOUS** vote, accepted the August 21, 2017, minutes.

#### CO-DIRECTORS REPORT:

- Josh Charpentier and Rachel Babcock announced that Map Academy has been awarded a Walton Family Foundation grant.
- The Map Academy FY18 Charter School Planning grant budget has been accepted by DESE. We are currently waiting for disbursement of funds.
- Facility Update: Josh, Rachel, and David Peck continue to visit possible Map Academy sites with the ideal facility to be in North Plymouth.
- Rachel and Josh continue to work with *Engage New England: Doing high school differently* cohort. Ongoing work is taking place with Springpoint and Kitamba to refine the Map Academy model. Creative transportation solutions for Plymouth, Carver and Wareham students who will attend Map Academy are being discussed and considered.
- End of October milestones will include selection of an instructional platform, competency frameworks and staff recruitment plan
- Regional outreach: Ed Jacobs has arranged for Josh and Rachel to meet with Rachel Davis, Southcoast Hospital Group, to discuss community benefits with Wareham.
- Program development: We have had conversations with Summit, Slate and Lift regarding customization of a platform that can be tied to the competency frameworks.

#### FINANCE REPORT:

##### Finance

- AAFCPA Financial Reviews & fiscal procedures set up
  - Met with AAFCPA team to begin reviewing fiscal policies and procedures
  - Chart of Account Changes on Previous Reports - ongoing

- Citizens Bank and Eastern Bank
  - Engaging in conversations to reduce fees or change banks
- FY18 August Report
- A motion was made to have John Buckley, AAFCPA, perform an independent accountant's financial review and DESE Agreed Upon Procedures on FY17 CSP for the Map Academy. The motion was seconded. The members by **UNANIMOUS** vote accepted the motion to have AAFCPA perform the financial review and AUP.

OLD BUSINESS:

- A motion was made to table discussion/vote on the Paid Time off Policy to the October 16, 2017 meeting.
- A motion was made to approve the Enrollment Policy (Provisionally Approved DESE) and Application letter to be sent for Commissioner approval. The motion was seconded. The members by **UNANIMOUS** vote accepted the motion to send the Enrollment Policies and Application for Commissioner approval.

Next meeting: Monday, October 16, 2017 @ 4:30 PM.

The meeting adjourned at 5:50 PM.

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Linda McCann, Secretary/Clerk