

MAP ACADEMY CHARTER SCHOOL  
Board Meeting Minutes  
April 13, 2017

The meeting of the Map Academy Charter School Board of Trustees convened at 4:30 PM on April 13, 2017, in the Plymouth Area Chamber Conference Room at 134 Court Street, Plymouth, MA, held in compliance with open meeting laws, at which a quorum of members were present. The members present were: Rachel Babcock, Josh Charpentier, Kim Hunt, Edward Jacoubs, Linda McCann, and David Peck. Mary Burke and Joanne Peterson were absent. Paul Kitchen attended by phone due to geographic distance as allowed in Open Meeting Laws.

Edward Jacoubs, Board Chairperson, called the meeting to order at 4:32 PM and presided throughout the meeting. Edward Jacoubs ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

**APPROVAL OF MINUTES:**

Edward Jacoubs directed attention to the Minutes from the March 20, 2017, meeting and asked for any discussion. With no further discussion a motion was made to approve the March 20, 2017 minutes. The members by UNANIMOUS vote, accepted the March 20, 2017 minutes.

**CO-DIRECTORS REPORT:**

- Rachel Babcock and Josh Charpentier assisted board members to login to the password protected section of the Map Academy website portal where all Board materials have been and will be posted.
- It was announced that Paul Kitchen was appointed this morning by the Commissioner to serve as a Trustee and Treasurer of Map Academy Charter School.
- Map Academy has been invited to apply for a charter school start up grant through the Walton Family Foundation. The deadline for submission is May 1, 2017.
- Rachel and Josh are working with Atlantic Realty to find office space for Map Academy for the preoperational year.
- Rachel and Josh have become Certified Procurement Officers after taking the Inspector General's Office required class on April 6 & 7.
- Map Academy has opened a bank account with Citizens Bank.

**NEW BUSINESS:**

- Formation of Subcommittees: Initially, will establish a Finance subcommittee and a Facilities subcommittee, per Map Academy's Bylaws. As Treasurer, Paul Kitchen will chair the Finance subcommittee. The Finance subcommittee will meet monthly with the first meeting in May after initial grant disbursements have been received. David Peck is interested in chairing the Facilities subcommittee. More discussion will take place at the May meeting.
- Discussion of potentially adding other subcommittees was tabled to future meetings in order to better determine our needs moving forward.
- Regular meeting schedule: It was agreed that a process needs to be put in place for future Board meetings due to busy schedules of members. The Board needs to meet once a month if not more until further notice. Rachel will send out an email with dates and times that are a possibility for May and perhaps June, too.
- At 5:15, a roll call vote was held to go into Executive Session for the purposes of contract negotiations: Rachel Babcock, yes, Josh Charpentier, yes, Kim Hunt, yes, Edward Jacoubs, yes,

Linda McCann, yes, David Peck, yes.

- The Executive Session meeting adjourned at 5:30 PM with a motion by David Peck and seconded by Kim Hunt. A roll call was held to return to open session: Rachel Babcock, yes, Josh Charpentier, yes, Kim Hunt, yes, Edward Jacoubs, yes, Linda McCann, yes, David Peck, yes.

David Peck asked if there had been any more information about potential locations for Map Academy in North Plymouth. Josh said we exploring all options particularly in the Cordage Park area.

The Map meeting adjourned at 5:54 PM.

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Linda McCann, Secretary/Clerk