

## MAP ACADEMY CHARTER SCHOOL

### Board Meeting Minutes

May 21, 2018

The meeting of the Map Academy Charter School Board of Trustees convened at 4:31 PM on May 21, 2018, in the Map Academy Office at 5 Main Street, Suite 304, Plymouth, MA and was held in compliance with the open meeting laws. A quorum of members was present. The members present were: Rachel Babcock, Josh Charpentier, Ed Jacoubs, and Linda McCann. Members absent were Mary Burke, Paul Kitchen and David Peck..

Ed Jacoubs, Board Chairperson, called the meeting to order at 4 PM and presided throughout the meeting. Ed Jacoubs, Board Chairperson, ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

#### CONSENT AGENDA:

Ed Jacoubs, Board Chairperson, directed attention to the April 23, 2018, minutes and Financial Report for April 2018 and asked for any discussion. With no further discussion, a motion was made to approve April 23, 2018, minutes and April 2018 Financial Report by **UNANIMOUS** vote.

#### CO-DIRECTORS REPORT:

#### STUDENT RECRUITMENT:

- Continue to work on collecting student registration paperwork.
- Continue to meet with students/parents/families to answer any questions and discuss individual situations
- Conducting personal outreach calls to families who have not submitted registration paperwork to answer any questions and confirm whether students plan to accept a spot
- Planning on doing another social media push for applications in a couple of weeks when the school year ends to capture students who did not earn credits this year

#### STAFF RECRUITMENT AND ONBOARDING:

- Staff recruitment is well underway and very strong applicants have found Map Academy. To date, 12 hires have been confirmed for year one of operations, 5.5 vacancies remain. The Dean of Student Support/SPED was hired last week. There are vacancy openings for Science, Math, special education teachers, and a part-time school nurse.
- Working with Bronx Arena leadership and consultant from Eskolta to develop onboarding and PD plan for Map Academy teachers. Three new staff, two lead teachers and the Dean of Student Support/SPED visited Bronx Arena with Josh and Rachel.

#### GRANTS:

- *Engaging New England: Doing high school differently* cohort: Rachel and Josh attended convening in Denver and visited several innovative high schools. Map Academy received the second installment of the Walton Family Foundation charter school startup grant upon submission of signed lease for 11 Resnik Road.

#### TRANSPORTATION:

- Josh and Rachel have been part of a new coalition, the Greater Plymouth Area Social Responsibility Consortium, which includes State Senator, Vinny deMacedo, and State Representative, Mathew Muratore, who are writing a grant for a pilot program utilizing Uber and Lyft ride sharing companies. This program will provide access across the region. Frank Gay, the

administrator of GATRA has met with Josh and Rachel to discuss a route connecting Carver and Wareham to Map Academy utilizing centralized public route stops.

OLD BUSINESS:

- Facility renovations for Map Academy at 11 Resnik Road have begun. The renovations are slated to be substantially complete by August 1, 2018, and a certificate of occupancy is scheduled for August 15, 2018.
- A motion by Rachel Babcock and seconded by Ed Jacoubs to approve the DESE Fiscal Policies and Procedures. The members by **UNANIMOUS** vote accepted DESE Fiscal Policies and Procedures, pending final review by Board Treasurer, Paul Kitchen.
- A reminder for all Trustees to complete the DESE Board Member Financial Disclosure Form before September 1, 2018.
- Rachel and Josh have informed the DESE there are now seven Trustees, down from the original nine, due to resignations.

NEW BUSINESS:

- Discussion: Josh and Rachel have met with Plymouth Public Schools about transportation for Map Academy students who live in Plymouth.
- Red Thread Furniture/Purchase: Rachel and Josh are working with Red Thread to finalize the order for furnishing Map Academy. Red Thread holds a state contract. A motion was made by Linda McCann and seconded by Ed Jacoubs to execute and purchase with Red Thread for design, furnishing, delivery, and installation for furniture and audio visual components. The members by UNANIMOUS vote accepted Red Thread as the company to furnish Map Academy.
- Board Chairperson Ed Jacoubs brought up the possibility of collaborate with other agencies to fund the Interface program. Interface is a grant-funded program which is currently funded through the 2018-19 school year but needs committed funds to keep it going beyond that. A motion was made by Ed Jacoubs and seconded by Linda McCann to investigate a partnership with Plymouth Public Schools to provide ongoing funding for Interface and report back to the Board at the June 25, 2018 meeting. The members by UNANIMOUS vote accepted the motion to look into this partnership.

COMMENTS/ANNOUNCEMENTS:

**Future meeting dates:** June 25, 2018, July 16, 2018, and August 20, 2018. All meetings will begin at 4:30 PM. **\*Please note change of June meeting from June 18 to June 25, 2018.**

The meeting adjourned at 5:25 PM.

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Linda McCann, Secretary/Clerk