

## MAP ACADEMY CHARTER SCHOOL

### Board Meeting Minutes

April 23, 2018

The meeting of the Map Academy Charter School Board of Trustees convened at 4 PM on April 23, 2018, in the Map Academy Office at 5 Main Street, Suite 304, Plymouth, MA and was held in compliance with the open meeting laws. A quorum of members was present. The members present were: Rachel Babcock, Mary Burke, Josh Charpentier, Ed Jacobs, Paul Kitchen, Linda McCann and David Peck. Members absent were Kim Hunt and Joanne Peterson.

Ed Jacobs, Board Chairperson, called the meeting to order at 4 PM and presided throughout the meeting. Ed Jacobs, Board Chairperson, ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed. Linda McCann, Clerk, kept minutes of the meeting.

#### APPROVAL OF MINUTES:

Ed Jacobs, Board Chairperson, directed attention to the Minutes from the March 26, 2018 meeting and asked for any discussion. With no further discussion, a motion was made to approve March 26, 2018, minutes. By **UNANIMOUS** vote, with David Peck abstaining, accepted the March 26, 2018, minutes.

#### CO-DIRECTORS REPORT

#### STUDENT RECRUITMENT:

- Added capacity has been added to the Map website to accept online student registration paperwork and other forms from families. The quota of 130 students for school year 2018-2019 has been reached with a waiting list of approximately 22 students.
- Continue to meet with parents/families/students to answer any questions and to discuss individual student situations.
- Continue to attend events and hold meetings to spread the word about the Map Academy option of schooling. Josh and Rachel have presented to the Adult Probation Department at Plymouth District Court and attended DYS College, Career and Educational Options Fair.

#### STAFF RECRUITMENT AND ONBOARDING:

- Staff recruitment is well underway and many very strong applicants have found Map Academy. To date, 7 applicants have been offered and have accepted positions and another 5 are in the pipeline and likely will be offered positions. The Dean of Student Support/SPED was hired last week. There is still a need for Science and Math teachers. Rachel and Josh will attend the teacher recruitment fair at Bridgewater State University next week.
- Added capacity has also been added to the Map website to accept staff onboarding paperwork online. The collection of forms for new hires has also begun.

#### GRANTS:

- *Engage New England: Doing high school differently*--Map Academy has received the Barr Foundation Implementation Grant of \$750,00 over the next three years.
- Map Academy will receive the second installment of a Wal Mart startup grant upon submission of signed lease.
- Josh and Rachel have been part of a new coalition, the Greater Plymouth Area Social Responsibility Consortium, which includes State Senator, Vinny deMacedo, and State Representative, Mathew Muratore, which is focused on creating new transportation options in the Greater Plymouth region. GATRA representative Joanne LaFerrara is working with the group to develop a matching grant application for a pilot program using ride-sharing services Uber and Lyft

to provide on-demand transportation. The program is based on a highly successful pilot program in the Attleboro area.

**HR KNOWLEDGE:**

- Josh and Rachel continue working with HR Knowledge as they finalize the staff benefits package. Work is continuing on updating the Staff Handbook.

**FINANCE:**

The April 2018 Finance Report was presented. The motion to approve by Linda McCann and was seconded by Paul Kitchen. The members by **UNANIMOUS** vote accepted the April report.

**OLD BUSINESS:**

- The lease for 11 Resnik Road has been signed by all parties. Pertinent dates for access to 11 Resnik Road are: access to building is August 1, 2018, and a certificate of occupancy is scheduled for August 15, 2018.
- It was agreed the May 21, 2018, Board of Directors will try to arrange to hold its meeting and “walk through” at 11 Resnik Road.
- David Peck asked about the hiring letter. It was explained that the letter is a template for all applicants hired by Map Academy. A motion was made by David Peck and seconded by Paul Kitchen to approve the hiring letter. The members by **UNANIMOUS** vote accepted the hiring letter.
- There have been two minor changes made to the Staff Handbook. Ed Jacobs made a motion to accept the Staff Handbook and Paul Kitchen seconded the motion. The members by **UNANIMOUS** vote accepted the changes to the Staff Handbook.

**NEW BUSINESS:**

- The Student Information System options have been narrowed to either PowerSchool or School Brains. Both software programs are accepted by the DESE. The cost of each system depends on student enrollment and module fees.
- It was discussed to transition to a consent agenda which will allow more time to spend on pertinent information regarding the opening of Map Academy.

**COMMENTS/ANNOUNCEMENTS:**

- Each year Alden Park Restaurant sponsors a Kentucky Derby community fundraiser. Through a donation Map Academy has been given a table for the fundraiser on Saturday, May 5, 2018. Any board member interested in attending should let Josh or Rachel know.

**Future meeting dates:** June 18, 2018, July 16, 2018, and August 20, 2018. All meetings will begin at 4:30 PM.

The meeting adjourned at 4:59 PM.

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Linda McCann, Secretary/Clerk