

Map Academy Charter School  
Board Meeting Minutes  
March 20, 2017

The meeting of the members of the Map Academy Charter School Board of Trustees convened at 4:30 pm on March 20, 2017 in the Dean's Conference Room at Quincy College, Plymouth, 36 Cordage Park Circle, Plymouth MA, held in compliance with open meeting laws, at which a quorum of the members were present. The members present were: Rachel Babcock, Mary Burke, Josh Charpentier, Kim Hunt, Ed Jacoubs, David Peck, Joanne Peterson. Linda McCann attended by phone due to geographical distance as allowed in Open Meeting Laws. No members were absent. Also present was Alyssa Hopkins, School Development Manager, Massachusetts Department of Elementary and Secondary Education.

Rachel Babcock called the meeting to order at 4:32 and presided throughout the meeting, pending election of a Board Chairperson. Linda McCann kept minutes of the meeting. Rachel Babcock ascertained that sufficient members were present at the meeting, and that, accordingly, a quorum existed.

New Business:

1. Election of New Trustee: Paul Kitchen was elected to serve as a trustee by a unanimous vote. His appointment will be subject to the approval of the Commissioner of Elementary and Secondary Education.
2. Election of Board Officers: The following were elected by unanimous votes:
  - Ed Jacoubs--Board Chairperson
  - Linda McCann--Clerk
  - Paul Kitchen--Treasurer (upon Commissioner approval as Trustee)
3. Next Meeting Date: Members agreed that goal is to set a regular monthly meeting time as soon as possible. For now, the next meeting will be on Thursday, April 13 at 4:30. Location TBD.

Reports:

1. School Leadership Update:
  - Map Academy became a legal entity when the Board of Elementary and Secondary Education granted its charter on February 27, 2017.
  - Working on transition plan with Plymouth Public Schools central administration and laying groundwork to step aside from those roles and begin working on Map Academy full-time.
  - Completing paperwork required to establish federal and state status as legal entity and vendor to qualify to receive federal and state funding.

## 2. Facility Update:

- Continuing to explore options. Preliminary space plans are for roughly 13,000 sq ft in Year 1 of operations scaling up from there. Goal remains to be located in North Plymouth, near Quincy College, Map's postsecondary partner.
- Have had early conversations regarding leasing space in potential educational complex in North Plymouth which is in early stages of planning process. Have spoken to developer and architect about Map Academy's vision and space needs. Planning year will allow for time to explore all viable options and find best fit for Map.

## 3. Legal Update:

- Important order of business on horizon is to hire Josh and Rachel as school leaders. Goal is to have draft contracts to discuss at next meeting.

## 4. Opening Procedures Presentation: Alyssa Hopkins, DESE (Presentation attached and to be posted on website.)

- Alyssa will work with Josh and Rachel throughout the Opening Procedures process to ensure on track to for successful launch.
- Alyssa will work with Ed to make some adjustments to Draft Bylaws.
- All Trustees need to complete documents required by status as Special State Employees.
- Charter granted February 27, 2017. Planning year is Year 0, with 5 year charter term beginning on July 1, 2018 and going through June 30, 2023.
- Josh and Rachel to attend required Charter School Procurement class on April 6 & 7.

Meeting adjourned at 6:40 pm